



Request for Replacement Certificate / Statement of Attainment

In order to issue you with a replacement Certificate or Statement of Attainment, you must complete as much information as possible about your original enrolment with Vital Training Solutions as well as sign and date below. The information you provide will be compared to your original enrolment, including your signature, to verify your identity.

Family Name (Surname):

Given Name/s:

Residential Address:

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Postal Address:

.....

Home Number:

Mobile Number:

Email Address:

Date of Birth:

What Evidence of Identity did you supply with your original enrolment (include numbers, ie. license number, passport number, etc)?

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What course did you complete with Vital Training Solutions (give as much information as possible, ie. course code, course name)?

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What month / year did you complete the course?

Signature: Date:

Once completed, please send this form back to Vital Training Solutions by:

Fax: 02 8580 4750

Email: tammy@vital.edu.au

Post: PO Box 565, Kings Langley NSW 2147

